

Contents

Ofsted Report and Wye Under Fives Constitution

Child Protection

- 11 = Children's rights and entitlements
- 13 = Safeguarding children and child protection
- 20 = Looked after children
- 24 = Uncollected children
- 27 = Missing children
- 30 = Use of mobile phones and cameras, social networking policy
- 31 = Whistle blowing policy

Suitable People

- 34 = Employment
- 37 = Student Placements

Staff Qualifications, Training, Support and Skills

- 41 = Induction of Staff, Volunteers and Managers
- 42 = First Aid

Key Person

- 46 = The Role of the Key Person

Staff: Child Ratios

- 51 = Staffing
Health
- 55 = Administering Medicines
- 59 = Managing children who are sick, infectious, or with allergies
- 63 = Recording and Reporting of Accidents and Incidents
- 66 = Nappy Changing
- 68 = Food and Drink
- 71 = Food Hygiene

Managing Behaviour

- 77 = Achieving Positive Behaviour

Safety and Suitability of Premises, Environment and Equipment

85 = Health and General Standards

89 = Maintaining Children's Safety and Security on Premises

91 = Supervision of Children on Outings and Visits

93 = Risk Assessment

95 = Fire Safety and Emergency Evacuation

97 = Animals in the Setting

99 = No Smoking

Equal Opportunities

104 = Valuing Diversity and Promoting Equality

109 = Supporting Children with Special Educational Needs

Information and Records

114 = Early Years Prospectus

124 = Admission, Over Subscription Policy

138 = Parental Involvement

140 = Children's Records

142 = Providers Records

144 = Transfer of Records to School

146 = Confidentiality and Client Access to Records

149 = Information Sharing

153 = Working in Partnership with Other Agencies

154 = Making a Complaint

157 = Equipment and Resources

159 = Severe Weather

170 = Committee/Trustee Guide and Current Details